

**Officer Students' Spouses' Club**  
**Executive Board**  
**Monday, 09 April, 2007**

**Members Present:**

Kary Mack, Daisy Pitel, Regina Dixon, Charlotte Rysavy, April Benham, Michelle Krakar,  
Karen Clemente, Tricia Distifeno, Hurley Thurston, Tina Cloud, Jen Heatherington  
Meredith Franck, Jean Smarsh, Ronnie Englebeck

**Meeting called to order at 1913**

Minutes from the March 18 meeting are approved.

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**Committee & Volunteer Updates**

- Bargain Fair [Karen Clemente/Tricia Distifeno]
  - ✓ One check (\$50) from the last Bargain Fair bounced. The future policy will be that phone numbers need to be on the checks and records of booth sales will be kept until all checks have cleared.
  - ✓ The Boy Scouts have been contacted regarding making a sign for the Bargain Fair that could be placed at the Court House entrance to La Mesa. They are considering the project. They will be contacted about possibly providing recycle bins. The Boy Scouts have requested use of a booth space but it is decided that unless they rent the booth space, they will have to continue to sell from where they have been.
  - ✓ Michelle Calloway of Pinnacle has approved use of the La Mesa Community Center for Bargain Fair booth sales but needs a formal letter of request.
  - ✓ Michelle Calloway said that Pinnacle did not want anyone parking on the dirt or grass due to safety reasons. Currently, vendors have been parking on the dirt and it was hoped that "preferred parking" in the dirt could be offered at a fee for shoppers. There is some question as to whether the Pinnacle representative realizes what area the Bargain Fair is requesting to use as parking. Tricia will take the booth map to the Residence Office where Michelle works to clarify. Requesting a portion of the Navy Lodge parking lot for parking is suggested. It is unlikely these spaces could be charged for and using this venue would require additional volunteers.
  - ✓ June will be Tricia and Karen's last Bargain Fair. They will seek replacement chairperson(s) at the next general membership meeting suggesting that the prospects shadow them during the June second event.
- Major Fund Raiser: Pasta Dinner/Silent Auction (4/26) [Tina Cloud]
  - ✓ The latest cost estimate is distributed including estimates for "one time costs," "non perishable consumable costs," and "perishable food costs." Ronnie Englebeck feels confident that she can borrow the "one time costs" items.
  - ✓ Regina briefly reviews the account balances noting that the budget for this event will come from the money available for scholarships so the budget must be commiserate with the anticipated income. OSSC must give out money to maintain non-profit status (the money from the NPS Foundation counts toward their non-profit status). Kary sets the budget at \$500 which is slightly above the perishable food costs. After Ronnie's efforts and ticket sales yet before shopping, the budget will be reassessed.
  - ✓ The next committee meeting is scheduled for Thursday, 19 April. Kary will attend this meeting to review the ticket sales and budget. Food shopping will be done on Wednesday 25 April.
- Allocations [Jen Heatherington]
  - ✓ No formal request for applications have been sent out but some request letters have already arrived. Should a call for applications be sent out a two week deadline to turn in applications would be set.
  - ✓ A committee would require a board member, an advisor, and 3 committee members.
  - ✓ It is suggested that with the minimal funds to be dispersed that the money simply be split between the Boy Scouts and the Girl Scouts. Jen will review the current requests for donations and email the board with her suggestions.

- Scholarships
  - ✓It is noted that in a past board meeting it was determined that the board would make the scholarship decisions rather than a committee since there is little funding available.

Treasurer's Report – Regina Dixon

- Current account standings are distributed. It is noted that the new board must be left with \$1500 in the checking account, \$500 in the savings account, and \$110 in the cash box.
- Bargain Fair revenues (earnings minus expenses) must be used for scholarships per the advertising.
- It is noted that the NPS OSSC options for fund raising are more limited than those of clubs in other states due to California state laws.

Secretary's Report – Charlotte Rysavy

- At last meeting, 11 members, 6 guests. Four of the guests joined; two others have joined by sending in their applications since the last meeting.

2<sup>nd</sup> Vice President's Report – Daisy Pitel

- New Spouses' Welcome (4/16)
  - ✓A sample program is distributed along with the Human Bingo worksheet for the ice breaker.
  - ✓Members supplying appetizers for the event can drop their food off at Kary's home (4006 Malloway) from 12:00-18:00 the day of the event.
  - ✓April has a key to the storage closet and will bring the big poster board sign.
  - ✓It is noted that the last event did not have tablecloths but rather decorated each table with a flowering plant.
  - ✓Daily will buy a new roll of raffle tickets and will bring nametags.
  - ✓The entire President's Office will be at an advisory board meeting the night of this event. Virginia says she will provide someone to speak. It is noted that the current Dean of Students, Debbie, is retiring.

1<sup>st</sup> Vice President's Report – April Benham

- A document listing future social events through December, OSSC banner pricing, OSSC t-shirts suggestion, and Kid's Olympiad idea is distributed.
- The next General Membership Meeting is scheduled for Wednesday, 09 May at 18:45. The event is bowling. Food will be provided by the OSSC but members will be expected to bring or rent (\$3.00) their own bowling shoes and pay the \$3.45 per game. A slate for the new board will be presented, nominations accepted, and elections held before bowling begins.
- The idea of OSSC t-shirts is discussed because selling them is not likely to be simple since tax would have to be collected and the OSSC does not have a license to do such things. Distributing t-shirts with a "donation suggested" may be a possibility. Shirts for event staff (such as volunteers at the Bargain Fair) could be written off as reasonable operating expenses.
- The motion to purchase an OSSC banner featuring a graphic and the website url is passed.
- The June meeting includes the scholarship presentation. Afterwards, per Allie Paskin's suggestion, cards will be made to send to the troops as part of Operation Yellow Ribbon. Members who are independent Stampin' Up representatives may be asked to lead this event.

New/Other Business

- The board unanimously approves April Benham as mid-term appointed 1<sup>st</sup> Vice President.
- It is noted that May is the joint meeting of the old and new boards. (May 11, 2007; 7PM)
- Webmaster Hurley Thurston has agreed to pull together a May newsletter that may be distributed at the New Spouse's welcome.

**Meeting adjourned at 2025**

Respectfully submitted by Charlotte Rysavy, OSSC Board Secretary