

**Officer Students' Spouses' Club**  
**Executive Board**  
**Monday, August 13, 2007**

**Members Present:**

Michelle Krakar, April Benham, Ashlee' Crook, Elizabeth Bernotavicius, Hurley Thurston, Allison Paskin, Meredith Franck, Jean Smarsh

**Meeting called to order at 1902**

Minutes from the June 11, 2007 meeting are approved.

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President's Report – Michelle Krakar

- Overall very happy with turn out from New Spouses' Welcome. Many eager new members who are excited about the upcoming months.
- No longer have to pay fees for the use of Pinnacle properties. Appreciation extended to Col. Smarsh for taking up the OSSC's cause and helping Pinnacle to see the OSSC's need to use those facilities.

1<sup>st</sup> Vice President's Report – April Benham

- Upcoming GMM Information
  - September 10, 2007: Synchronicity Pottery limited to the first twenty-five respondents. Recommend invitees to attend regardless of space as some people may not show. Alternately, additional people may be able to fit into the studio.
  - October 1, 2007: Ghost/History Tour of Herrmann Hall. Will meet in the tour room and cover OSSC business prior to guided tour.
  - November, 2007: Wine tasting at a local wine room, i.e., "Wine of My Heart" downtown.
  - December, 2007: Holiday Party at Herrmann Hall in the Tower Room.
  - January, 2008: White Elephant gift exchange.

2<sup>nd</sup> Vice President's Report –Ashlee' Crook

- New Spouses' Welcome went wonderfully. The Stanley House was a great environment and everyone appeared to have a great time.
- Future dates for New Spouses' Welcomes need to be scheduled. Smaller functions will be held for the incoming fall and spring classes and larger ones will be held at the Stanley House for the summer and winter classes.
- Next New Spouses' Welcome will be held on October 22, 2007 in the Tower Room at Herrmann Hall. The fall quarter begins on September 24, 2007 and the Navy Ball is scheduled for October 13, 2007.

Treasurer's Report – Elizabeth Bernotavicius

- 2007-2008 Proposed Operating Budget was approved at the August 6, 2007 GMM.
- Treasurer submitted report of current finances.
- Mailed checks for all allocations and waiting for enrollment information for the scholarships.

Committee & Volunteer Updates

- Kid's Olympics – Michelle Krakar and April Benham
  - Cancelled due to lack of interest.
  - Consider rescheduling event in April, the "Month of the Military Child."
- Bargain Fair – Gena Jensen and Karen Woodson
  - Many new members are volunteering.
  - Slots and schedules need to be organized for upcoming Bargain Fair.
- Webmaster – Hurley Thurston
  - Working on converting website to Word format.
  - Need to convert all postings/email attachments to PDF format.

- International Tea
  - Two individuals have volunteered. Event will be postponed until spring 2008 in order to determine the amount of funds available to support the function.
- Scholarship/Allocations – Amy Zinkhon
  - 2006-2007 committee finished. 2007-2008 committee must begin working as soon as possible. Greater organization is required from the beginning.
- Pasta Dinner and Dessert – Allison Paskin and Michelle Weiner
  - Allie Paskin was notified of the committee's budget. She would like to book all rooms in the La Mesa Welcome Center so there is room to spread out.
  - Instead of time blocks for seating, allow people to enter/eat at any time. Check on maximum number of people as permitted by the fire code. This may limit ticket sales.
  - Will auction dessert, either by piece or by whole.
  - Maintain kid-friendly environment.
  - Consider live performance aspect. Committee will evaluate possibility.
  - Liz will check treasurer records to determine if there is a Tax Exempt number.
  - Verify dates of Combined Federal Campaign. No fundraising is permitted while the CFC is ongoing.
- Wine Tasting
  - Two individuals have expressed interested in organizing the event.
  - A meeting needs to be held with volunteers, Michelle Krakar and the advisors in order to review rules and ideas. After a loose plan is developed, approval of the JAG will be requested.
  - Event can be held in La Mesa Ballroom if there is a "licensed beverage provider."
  - Event can be held in the NPS Ballroom if MWR co-sponsors the function. This was done in the past.
- Christmas in the Adobes– Shannon Craycroft
  - December 1, 2007: garland making.
  - December 5, 2007: decorating.
  - December 6 and 8, 2007: final event.
- Bylaws – Michelle Weiner
  - Committee needs to begin updating as soon as possible.
- Pancake Breakfast
  - Event being considered for December.
  - Committee chair and volunteers are required.
  - Consider holding a holiday vendor/home business fair at the same time.
- Volunteer Coordinator – Melissa Ortiona
  - Will coordinate volunteers for events hosted by the OSSC.
- Historian
  - Volunteer needed to handle taking pictures of events for the website.
- Hospitality Fund (gifts for members leaving)
  - Our standard gift for departing members will be a nice card of NPS/Monterey from the art store in the basement of Herrmann Hall, framed. Members will sign the matting.

**Meeting adjourned at 2029**

Respectfully submitted by Elizabeth Bernotavicius, OSSC Board Treasurer