

**Officer Students' Spouses' Club**  
**Executive Board**  
**Monday, October 1, 2007**

**Members Present:**

Michelle Krakar, April Benham, Ashlee' Crook, Amanda Johnston, Hurley Thurston, Jennifer Wilson, Heather Ferebee, Karen Woodson, Gena Jenson, Shannon Craycraft, Meredith Franck, Jean Smarsh

**Meeting called to order at 1750**

Minutes from the September 17, 2007 meeting are approved.

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President's Report – Michelle Krakar.

- Holiday Vendor Fair/Bake Sale will be held on Saturday, November 17, 2007 from 9:00am to 1:00pm. Sign up sheets were sent via email.
- Committee chairs and/or board members need to distribute reports prior to Board meetings in order to allow for review and questions. Reports can be emailed to the Secretary for dissemination.
- Need to determine (via legal) whether the Vendor Fair can be advertised while the CFC is underway.

1<sup>st</sup> Vice President's Report – April Benham.

- Upcoming GMM Information
  - November, 2007: Wine tasting still being planned. April will notify Hurley when there is updated information that can be placed on the website.

2<sup>nd</sup> Vice President's Report – Ashlee' Crook.

- New Spouses' Welcome will be held in the Billiards Room in La Mesa Community Center (provided that the space is available) at 6:30pm on Monday, October 22, 2007.

Treasurer's Report – Elizabeth Bernotavicius. Report submitted by Michelle Krakar.

- \$6121.00 in allocations and/or scholarships has thus far been paid.
- \$1800.00 remains undistributed.
- Savings balance is \$503.51.
- Checking balance is \$4860.00.

Committee & Volunteer Updates

- Bargain Fair – Gena Jensen and Karen Woodson.
  - All points of entry need to be covered in order to keep people within the designated areas.
  - Vendors must disassemble their booths at noon. Suggestions for enforcement:
    - ✓ Request POM Police drive by the Bargain Fair and tell vendors to begin packing up their belongings.
    - ✓ Provide additional notification/signage at the time vendors sign up for booths.
  - The Colton School may not want the remaining rummage following the December 1<sup>st</sup> Bargain Fair; however, they are interested in picking it up after the March Bargain Fair.
  - In the future, Bargain Fair booths will only be sold for one week due to the fact that they sell out so quickly.
  - All board members need to attend Bargain Fairs.
  - Sign on Thrift Shop needs to be placed inside the window rather than on the outside.
  - Check whether porta-potties are available from Public Works (rather than as paid rental).
  - Recap of September Bargain Fair requested from chairs.
- Newsletter – Carrie Workman. Report submitted by Michelle Krakar.
  - Thanks to Carrie for doing a great job.
  - Need to remind members that OSSC members are not permitted to solicit for business during any OSSC sponsored event (unless event is specifically designated for that purpose).

- Webmaster – Hurley Thurston.
  - Jennifer Knoops will replace Hurley Thurston as the Webmaster in December.
  - The website is 70% converted to Word format.
  - Website photos need to be updated.
- International Tea – Louise McKernon. Report submitted by Michelle Krakar.
  - Event remains tentatively scheduled for the spring.
- Pasta Dinner – Allison Paskin and Michelle Weiner. Report submitted by Michelle Krakar.
  - Cancelled/rescheduled due to Combined Federal Campaign.
- Wine Tasting – Heather Ferebee and Jennifer Wilson.
  - La Mesa Ballroom has been booked for February 15, 2008.
  - Event will consist of wine tastings provided by twelve wineries as well as a live auction.
  - Tickets will cost \$25 in advance, \$30 at the door. Someone will take the tickets at the door.
  - Though the room can hold only 209 people, 300 tickets will be made available for sale.
  - Michelle Krakar states that more than 209 people used the Ballroom during a recent function and recommends contacting Lucy Zeil, second grade teacher at La Mesa Elementary, for additional information on how many people can actually fit inside the Community Center.
  - Suggestions for maximum utilization of available space:
    - ✓ Use all rooms.
    - ✓ Use smaller rooms for auctions.
    - ✓ Weather permitting, place some wineries in the courtyard area.
    - ✓ Consider requesting a local business donate space (a larger venue).
  - Letters will be sent to wineries on Wednesday, October 3, 2007.
  - A mass email will be sent out to request the following:
    - ✓ Volunteers.
    - ✓ Suggestions for a theme for the tasting. Winner will receive a free ticket to the tasting.
  - All information will be saved on a thumb drive to be used by future Wine Committee chairs.
- Christmas in the Adobes – Shannon Craycraft.
  - December 1, 2007 at 10:00am: garland making in the barn.
  - December 4, 2007 at 6:00 to 9:00pm or December 5, 2007 at 10:00am to 1:00pm: decorating the Larkin House.
  - December 6 and 8, 2007 at 4:00 to 9:00pm: homes open for touring.
  - Additional information:
    - ✓ A total of ten volunteers are needed as tour guides.
    - ✓ Volunteers will be fitted for period clothing.
    - ✓ Snacks are provided.
    - ✓ Volunteers will receive a free ticket to tour the other historic houses.
    - ✓ \$100 has been budgeted.
- Pancake Breakfast – Amy Zinkhon. Report submitted by Michelle Krakar.
  - To prevent the possibility of soliciting donations twice in one year, no auction will be held.
  - Donations of food items may be permissible; however, Amy must check with the Wine Tasting chairs prior to making such requests.
  - La Mesa Ballroom holds 209 people.
- Bylaws – Michelle Weiner. Report submitted by Michelle Krakar.
  - Michelle Weiner will contact the committee and begin revisions.

**Meeting adjourned at 1825**

Respectfully submitted by Amanda Johnston, OSSC Board Secretary