

**Officer Students' Spouses' Club**  
**Executive Board**  
**Monday, November 5, 2007**

**Members Present:**

Michelle Krakar, April Benham, Amanda Johnston, Jennifer Wilson, Heather Ferebee, Karen Woodson, Gena Jensen, Melissa Ortiona, Jennifer Knoops, Amy Zinkhon, Ronnie Englebeck, Meredith Franck, Jean Smarsh

**Meeting called to order at 1735**

Minutes from the October 1, 2007 meeting are approved.

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President's Report – Michelle Krakar.

- Holiday Vendor Fair/Bake Sale will be held on Saturday, November 17, 2007 from 9:00am to 1:00pm.
  - Eighteen (18) vendors have reserved booths. An additional five (5) have expressed an interest.
  - Admission will be free.
  - Volunteers will be solicited at the November 5, 2007 GMM.
  - Advertising placed in the following locations:
    - ✓ Monterey County Herald Online
    - ✓ “Go!” Section of the Monterey County Herald
    - ✓ “Go!” Section of the Monterey weekly paper
    - ✓ Military newspaper
    - ✓ MontereyBayKids.com
    - ✓ Wednesday folders at La Mesa Elementary
    - ✓ Craigslist
- In the future, a follow-up letter/report must be submitted after each function.
- Laguna Seca has requested volunteers in exchange for their making a contribution to the OSSC's scholarship fund.
  - In the past, legal concerns have prevented this from happening.
  - The legal office will be consulted to see whether it is possible for Laguna Seca to donate money to the NPS foundation which can then turn the money over to the OSSC.
- Michelle Krakar suggests opening up OSSC scholarship opportunities to all Monterey Bay military.
  - According to Meredith Franck, this is not permitted per naval regulations. Scholarship eligibility requirements dictate that the applicant must be affiliated with NPS.
  - The legal office will be consulted regarding the issue.
- All future OSSC board meetings will be held on the first Monday of the month, immediately prior to the General Membership Meeting.

1<sup>st</sup> Vice President's Report – April Benham.

- Upcoming GMM Information
  - December 3, 2007: Cookie Exchange/Competition will be held in the La Mesa Community Center ballroom at 7:00pm.
    - ✓ Members will bring food.
    - ✓ Donations for Toys for Tots will be taken.
  - January, 2008: White Elephant gift exchange.

Committee & Volunteer Updates

- Bargain Fair – Gena Jensen and Karen Woodson.
  - Fliers will be posted on November 6, 2007.
  - Official booth sales will begin on November 20, 2007.

- New policy: Twenty (20) or twenty-five (25) Bargain Fair booths will be made available to OSSC members who attend the GMM preceding the Bargain Fair.
- Signs will be posted to indicate the location of vendor parking.
- Clean up will occur at noon.
- The contract will now contain a notice that trash pickup is NOT available following the Bargain Fair.
- Early bird admission fee will again be charged.
- Christmas in the Adobes – Shannon Craycraft. Report submitted by Michelle Krakar.
  - Reminder: costume fittings will be held on November 17 and 24, 2007.
  - Difficulty in obtaining volunteers due to the fact that December 1, 2007 and December 8, 2007 coincide respectively with the Bargain Fair and the Pancake Breakfast.
- Pancake Breakfast – Amy Zinkhon.
  - Volunteer sign-up sheets will be provided at the November 5, 2007 GMM.
  - Tickets will be sold at the November 5, 2007 GMM as well as at the Vendor Fair on November 17, 2007.
- Volunteer Coordinator – Melissa Ortiona.
  - Sign-up sheets for all current functions will be available at the November 5, 2007 GMM.
  - Reminder: all members need to log and submit the number of hours that they volunteer.
  - Information regarding upcoming events/required volunteers will be submitted to Melissa who will then provide pertinent data to the webmaster and newsletter.
  - OSSC T-shirts
    - ✓ A graphic has been selected.
    - ✓ Actual cost is \$8.25 + tax per shirt.
    - ✓ Shirts will be provided for a suggested donation of \$10.
    - ✓ Shirts will be available for purchase at the Vendor Fair and Bargain Fair.
- Webmaster – Report submitted by Jennifer Knoops.
  - Excluding the Scrapbook and Community pages, the website has been completely updated.
  - The Community page will be updated to contain links to local attractions.
  - The Thrift Shop link must remain on the OSSC website.
  - Michelle Krakar will pass around a sign-up sheet for small group activities, such as Bunco, a book club, and a play group. The information will later be made available on the OSSC website.
  - The website can contain links to OSSC members' businesses.
- Window – Allison Paskin. Report submitted by Michelle Krakar.
  - Michelle Krakar and April Benham will update the window.
- Wine Tasting – Heather Ferebee and Jennifer Wilson.
  - \$600 worth of wine has been donated by one winery.
  - Several wineries are reticent to participate due to problems that occurred at the 2006 Wine Tasting (MWR workers took partially empty bottles of wine). Heather and Jennifer will explain to the wineries that this problem has been fixed.
  - Wineries have until January 1, 2008 to respond to the requests for donations of wine.
  - Themes for the tasting have been submitted. An email will be sent to all OSSC members requesting that they vote on the themes.
  - Advertising will be placed in the following locations:
    - ✓ Peacock Press
    - ✓ The OSSC window in Herrmann Hall
  - Tickets will be sold beginning in January 2008.
  - Donations have been solicited for the silent auction. Several businesses, including Disneyland, have already responded with donations of tickets and/or passes.

**Meeting adjourned at 1850**

Respectfully submitted by Amanda Johnston, OSSC Board Secretary