

**Officer Students' Spouses' Club**  
**Executive Board**  
**Monday, January 14, 2008**

**Members Present:**

Michelle Krakar, April Benham, Ashlee' Crook, Amanda Johnston, Elizabeth Bernotavicius, Jennifer Wilson, Heather Ferebee, Jennifer Knoops, Jenny Wallace, Meredith Franck

**Meeting called to order at 1905**

Minutes from the December 3, 2007 meeting are approved.

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President's Report – Michelle Krakar.

- Many executive board members/committee chairs will be moving within the next several months. Ashlee' Crook will look for volunteers to fill the vacancies.
- The status of the following positions is as follows:
  - President: Michelle Krakar will be moving in May.
  - 1<sup>st</sup> Vice President: April Benham will step down in May.
  - 2<sup>nd</sup> Vice President: Ashlee' Crook will step down in May.
  - Treasurer: Elizabeth Bernotavicius volunteers to remain on the board until March 2009.
  - Secretary: Amanda Johnston will be moving in March 2008 but has volunteered to maintain the database/email duties until a replacement can be found.
  - Webmaster: Jennifer Knoops will remain in this position.
  - Newsletter: Carrie Workman will step down in May.
  - Window: Jenny Wallace will remain in this position until 2009.
  - Bargain Fair: New volunteers are needed to assist Karen Woodson and assume responsibility for this position.
- Issues with the NPS JAG:
  - NPS JAG states that they cannot advise the OSSC because it is a non-Federal entity.
  - Meredith Franck states that this is false; we are under the umbrella of NPS and membership is limited to military spouses. The JAG has reviewed the OSSC bylaws in the past.
  - According to the JAG, OSSC fundraising should be limited to NPS/military personnel. The Bargain Fair violates this premise. Meredith Franck will research this issue and consult with Jean Smarsh for clarification.
- DLI JAG will be consulted about recent concerns raised by Pinnacle/RCI in relation to the Bargain Fair.
  - Pinnacle/RCI indicates that the OSSC's non-profit Bargain Fair must adhere to the same standards that govern the Ft. Ord yard sale, which is a for-profit event approved by RCI.
  - Ft. Ord will not permit OSSC fundraising due to the fact that the OSSC does not answer to Pinnacle/RCI.
  - Pinnacle/RCI are inconsistent in regard to whether the La Mesa Community Center parking lot is private or government property, a discrepancy that impacts the OSSC's usage of the lot.
  - COL Smarsh and CAPT Hobbes will be requested to intervene on behalf of the OSSC in this matter.

1<sup>st</sup> Vice President's Report – April Benham.

- February 4, 2008 General Membership Meeting: "Death by Chocolate" murder mystery (skit).
  - Location: Hayes Community Center (backup location: La Mesa Ballroom)
  - Attendees will bring a chocolate treat.
  - Amanda Johnston will send an email requesting three additional volunteers for the skit.
  - March 2008 GMM: Lucky Bingo.

2<sup>nd</sup> Vice President's Report – Ashlee' Crook.

- January New Spouses' Welcome
  - Scheduled for Monday, January 28, 2007, at 6:30pm at the Stanley House.
  - Five or six potential members are planning to attend thus far.
  - Ashlee' will provide paper products and beverages; current OSSC members will bring appetizers or desserts.
  - Suggested speakers:
    - ✓ COL Smarsh (Ashlee' is trying to contact him).
    - ✓ CAPT Hobbes
  - Meredith Franck suggests advertising the New Spouses' Welcome on the NPS students' daily email.
  - The Wine Tasting and the need for new Board Members will be addressed at the Welcome.

Treasurer's Report – Elizabeth Bernotavicius.

- Cashflow Report submitted to the board for review.

Committee & Volunteer Updates

- Pancake Breakfast – Amy Zinkhon. Report submitted by Michelle Krakar.
  - Event was held on December 8, 2007.
  - Excellent turnout with positive feedback.
  - Despite logistical difficulties, the event was an overall success. Future Pancake Breakfasts will now have a more realistic idea of what to expect.
  - Profit of \$452.89. The board notes that this event was a community function and not a fund-raiser.
- Wine Tasting – Heather Ferebee and Jennifer Wilson.
  - Volunteers:
    - ✓ Needed for distributing flyers, contacting wineries, and aiding in set-up.
    - ✓ An email will be sent to request volunteers.
    - ✓ A sign-up sheet will be distributed at the February GMM.
    - ✓ Michelle Krakar suggests requestion DLI casuals to aid in setup/removal of tables.
  - Food:
    - ✓ Tarp's is considering providing food at no cost.
    - ✓ Heather Ferebee continues to get quotes from caterers. Michelle Krakar will provide the name of a caterer she knows from Protestant Women of the Chapel at Ft. Ord.
  - Four wineries have agreed to provide samples. Additional wineries are still being contacted.
  - Flowers:
    - ✓ Donations are being solicited from local florists.
    - ✓ Other options include placing a live orchid on each table and auctioning off the plant during the event. Orchids are sold at the Monterey Peninsula College on Thursday afternoons.
    - ✓ Bud vases are stored in the closet and can be used if cut flowers are purchased from Trader Joe's or Costco.
  - Tables will be provided by:
    - ✓ Michelle Krakar (8).
    - ✓ La Mesa Ballroom (9 round)
    - ✓ Remainder will be procured from Public Works at NPS.
  - Ticket sales and advertising:
    - ✓ Place Wine Tasting information on the NPS website.
    - ✓ Make the wine tasting ticket-purchase form available online for printing. Attendees can purchase tickets and mail payment to the OSSC mailbox. Forms must be mailed by Saturday, February 9, 2008.
    - ✓ Tickets will be sold at the February GMM.
    - ✓ One week before the tasting, a ticket-sales booth will be set up in the quadrangle area of NPS.

- ✓ Tickets will be sold at the Community Center.
- Identification will be spot-checked at the door to ensure that attendees are over the age of 21.

**Meeting adjourned at 2009**

Respectfully submitted by Amanda Johnston, OSSC Board Secretary