

Officer Students' Spouses' Club
Executive Board
Monday, March 10

Members Present:

Michelle Krakar, April Benham, Amanda Johnston, Jennifer Knoops, Michelle Weiner, Amy Zinkhon, Heather Ferebee, Elizabeth Bernotavicius, Meredith Frank, Jean Smarsh, Jennifer Wilson, Karen Woodson, Gena Jensen and Wendy Weston

Meeting called to order at 1907

President's Report- Michelle Krakar

- The status of the following executive board and committee chairs is as follows:
 - President: Jennifer Knoops is considering the position
 - 1st Vice President: Kristi Ranson may be interested in this position.
 - 2nd Vice President: Jenny Minor
 - Treasurer: Elizabeth Bernotavicius must step down in summer of 2008 and Amy Zinkhon has agreed to fill this position.
 - Secretary: Wendy Weston
 - Newsletter: Lisa Trismen
 - Christmas in the Adobes: No replacement has been found.
 - Bargain Fair: Helen Sudbeck has agreed to fill this position. Gena Jensen has agreed to assist and Karen Woodson will help if she doesn't move this summer
 - Other positions that are currently unfilled include:
 - Wine Tasting
 - Historian
 - Scholarships
 - Webmaster
- Board Meeting will be held before General Members Meeting on April 7, 2008 at 5:30p.m.

1st Vice President Report- April Benham

- March 3, 2008: Bingo at Hayes Community Center a big success.

- April 7, 2008: Bunko at Hayes Community Center. April will provide the food for this meeting from the budget.
- May 5, 2008: Ashlee' Crook will coordinate a spa party to be held at Hayes Community Center. April has noted that the budget is \$100.00.

2nd Vice President: report submitted by Michelle Krakar

- No new spouses' welcome scheduled as of now.
- Suggested: have new spouses' welcome twice a year...January and August.
- NPS will not have their new student welcome. Due to small class size, the OSSC new spouses' welcome is cancelled.

Treasure's Report-Elizabeth Bernatvicius

- Noted \$9000.00 in OSSC checking account at present.
- \$3500.00 net profit from wine tasting
- June Bargain Fair money can be used in this years scholarship money due to the fact the fiscal year doesn't end until July.
- As of now, there are 12 allocations.

Committee & Volunteer Updates:

- Bargain Fair- Karen Woodson and Gena Jensen
 - Event held on March 1, 2008
 - The total amount from the event \$1830.00
 - Early bird: \$455.00
 - Booth sales: \$1375.00
 - The event turned out well and went smoothly.
- By Laws- Michelle Weiner
 - Unable to change Article I (name of Officer Students' Spouse Club) to Officers Spouses' Club due to the fact this name is already in use with another club. Reported by Meredith Frank-Advisor.
 - Revise Article II, to reflect our IRS tax status as a **501(c) (7)** organization.
 - Revise Article IV, Section I, i. **student will be taken out of wording.**
 - Addition in Section V or Section IV to reflect no solicitation during meetings.
 - Article V, Section II, ii., II, remove duty of Chair of Curriculum Representative Committee.

- Article V, Section II, v., I. remove responsibility of Thrift shop tax records and financial reports.
- Revise Article V, Section II, v., VII. Dates will change from 1 August through 31 July to **1 September through 15 October**.
- Revise Article V, Section II, v., VIII. The amount will change from \$50.00 to **\$250.00**.
- Revise Article V, Section II, v., VI. Change wording from maximum of \$500.00 to **minimum of \$500.00**.
- Revise Article V, Section II, v., XI. Change from: at no time will the committee chair hold more than \$300.00 for more than 24 hours. To the following: **Money from special events/OSSC events should be deposited from treasurer within 5 working days.**
- Addition to Article V, Section II, v., XII. Submit a complete final report and guidelines and/or checklist to the secretary **upon turn over.**
- Addition to Article V, Section III, v. An officer may not serve more than 2 consecutive twelve-month terms **in the same office.**
- Revise Article VI, Section II, iii. Change amount from \$50.00 to **\$250.00**.
- Revise Article VIII, Section III, ii, I. iii., change to include **DLI officer students or alumni.**
- Article IX, Section VI, i. remove Volunteer Coordinator position
- Article IX, Section VII. Remove Thrift Shop section from By-Laws.
- Revise Article X, Section III, iv. Change wording to the following: **Money from special events/OSSC events should be deposited from treasurer within 5 working days.**
- The By Laws will be typed with changes, submitted and voted on my members at the general members meeting and presented to JAG with changes for approval.
- **NOTE: Revisions may have been reworded per the chair Michelle Weiner.**
- Scholarships- Amy Zinkhon
 - Committee meeting Wednesday, March 12 at 5:30PM at Starbucks(corner of Canyon Del Rey and Hwy 68).

- Packets for scholarships will be delivered starting March 11, 2008 to the following places: fleet family services, international services, high schools, etc.
- Amy noted that there are enough people to serve on both scholarship and allocations committee as of now.
- Wine Tasting-Heather Ferebee and Jennifer Wilson
 - Event took place on February 15, 2008.
 - Event was a great fund raising success and should continue in future.
 - Information for planning needed before January(Heather noted information was given late and there was a late start to planning).
 - Heather and Jennifer will compile notes to pass down to next coordinator.
 - Heather noted Wine tasting for 16 people was left out of the auction. Board members decided to let Heather and Jennifer decide who to donate it to.
 - Fund raiser suggestion: Chocolate dipper caramel apples.
 - Suggestions:
 - Write name and number with silent auction items.
 - Leave the silent auction tables open longer for bidding.
 - Maybe change location due to number of attendees.
 - Bring shampooer for carpet for wine spills.

Meeting adjourned at 2040

Respectfully submitted by Wendy Weston, OSSC Board Secretary